**Features of Jobs Order**

* Login:
* Job Order List: Include the list of all job order.
* Parts: Contains all the list of parts
* Services: Contains all the list of services
* New Job Order: Contains the adding of a new job order
* Car List: Contains all the list of cars
* Supplier Invoice: Contains all the list of supplier’s invoice
* Users: Contains the viewing and updating of users
* Sales Report: Contains the creation of sales report within a specific date
* Car brands: Contains all the list of car brands
* Settings: Contains the account, tax, audit trail and database backup/restore module

**Features of Accounting**

* Login:
* View Journal: This contains the viewing and adding of journal entries depending on what ledger is selected.
* Balance Sheet: Contains the viewing of balance sheet report according to what ledger is selected.
* Income Statement: Contains the viewing of income statement report according to what ledger is selected.
* Cash Flow: Contains the viewing of cash flow report according to what ledger is selected.
* 3 Column Ledger: Contains the viewing of 3 column ledger report according to what ledger is selected.
* Trial Balance: Contains the viewing of trial balance report according to what ledger is selected.
* Multi-Function Calculator: Contains the calculation of Cost of Goods Sold, Straight Line Depreciation and Balance Reduction.
* Manage Accounts: Contains managing of accounts
* Users: Contains the viewing and updating of users
* Database Backup: Where database can be back up
* Archives: Where deleted ledgers can be found and can be restore

**Features of HRIS**

* Employee Information Management
* Employee Loans Monitoring
* Project Monitoring
* Leave Application
* Employee Attendance
* Report Generation
  + Employee Details
  + Employee Attendance
  + Employee Leaves
  + Employee Attendance Summary
  + Employee Absent List

**Features of AMS**

* Login
* Asset Management
  + Barcode Generation (Asset Tag)
  + Asset Maintenance
  + Asset Models
  + Check in and check out of Assets
  + Dynamic Asset Status
* Consumable Management
  + Check out of consumables
* Report Generation
  + Assets
  + Asset Activity
  + Asset Maintenance
  + Consumables
  + Consumable Activity

**Features of Payroll**

* Login
* Attendance
  + DTR Upload
  + Absent Upload
  + DTR History
  + Apply Leave
  + Shifting Schedule.
* Employee
* Employee Information
* Payroll
  + Payroll Generation
  + Payroll Adjustment
  + Payroll Report
  + Payroll Maintenance
  + Payroll Master File
  + Tax Calculator
* Administrator
  + Audit Trail
  + End User
  + User Change Password
  + End User Restriction
  + General Settings
  + SSS Table
  + Philhealth Table
  + Company Deduction
  + De Minimis Benefits
  + Tax Table
  + Leave Type
  + Receiver/Allowance
  + Late/ Undertime Table
  + Holiday Table, Department and Position
* Payroll Report
  + Payroll Journal
  + Payslip
  + Withheld Tax
  + Late and Overtime
  + Company Deductions
  + Alpha List
  + BIR Form 2316
  + SSS contribution
  + Philhealth contribution
  + HDMF contribution

**Features of LMS**

* Login:
* Loan Master List: Contains the viewing, adding, updating, activating, stopping, restructuring, deleting and printing of loans.
* Payment Central: Contains the viewing and entering of payment and printing the list of collectibles.
* Companies: Contain the viewing, adding and updating the list of companies.
* Branches: Contain the viewing, adding and updating the list of branches.
* Client List: Contain the viewing, adding and updating the information of clients.
* System Users: Contain the viewing, adding and updating the users of the system.
* Attachments: Contains the viewing, adding and updating attachments of each clients.
* Extra: Contains the calculation of loan
* Reports: Contains the reports
* Payments History: Contains the payment history of the client

**Features of POS**

* Login:
* Inventory List: Viewing and searching of available products
* Reporting: Sales Report in a specific date
* Users: Adding and updating users of the system
* POS: Includes transaction, payment
* Maintenance: Includes the products, unit, category maintenance